



GuildCollective Regional Hub Program Expectations Document for Lead Regional Collaborators

Regional Collaborators

Responsibilities:

- **Program Coordination:** Collaboratively plan and coordinate regional initiatives and activities in alignment with the goals and objectives of the GuildCollective Regional Hub Program.
- **Communication and Collaboration:** Facilitate regular communication and collaboration among participating organizations, ensuring open dialogue, information sharing, and mutual support.
- **Event Planning and Execution:** Work together to plan, organize, and execute regional meetings, events, workshops, and other activities, ensuring they are engaging, inclusive, and responsive to community needs.
- **Resource Sharing:** Share relevant resources, best practices, and success stories among participating organizations, leveraging collective expertise and experiences to enhance program effectiveness.
- **Evaluation and Feedback:** Collect feedback from participants and stakeholders, evaluate program impact and effectiveness, and use data and evidence to inform program improvements and decision-making.

Job Responsibilities for Guild Staff:

- **Program Oversight:** Provide overall oversight and management of the GuildCollective Regional Hub Program, ensuring alignment with organizational goals and objectives.
- **Support and Guidance:** Offer guidance, support, and technical assistance to regional collaborators, assisting them in program planning, implementation, and evaluation.
- **Technical Support:** Allocate technical support to support regional initiatives and activities, in accordance with program priorities and budgetary constraints.
- **Communication and Coordination:** Serve as a central point of contact and coordination between regional collaborators, National Guild leadership, and other stakeholders, facilitating communication, collaboration, and information sharing.
- **Monitoring and Evaluation:** Monitor program progress and outcomes, collect and analyze data on program effectiveness and impact, and prepare reports and presentations for internal and external stakeholders.
- **Advocacy and Outreach:** Advocate for the importance of community arts education at the national level, leveraging program successes and stories to amplify the Guild's advocacy efforts and advance the field.



- Capacity Development: Identify opportunities for capacity development and organizational strengthening among regional collaborators, providing training, mentorship, and networking opportunities as needed.

Collectives are in alignment with the U.S. Regional Arts Organizations

- **MidWest Collective**
 - Illinois, Indiana, Iowa, Michigan, Minnesota, North Dakota, Ohio, South Dakota, and Wisconsin
- **Middle America Collective**
 - Arkansas, Kansas, Missouri, Nebraska, Oklahoma, and Texas,
- **Mid-Atlantic Collective**
 - Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, the U.S. Virgin Islands, Virginia, and West Virginia.
- **NorthEast Collective**
 - Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island
- **Southern Collective**
 - Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina and Tennessee.
- **Western Collective**
 - Alaska, Arizona, California, Colorado, Hawai'i, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming, American Samoa, Commonwealth of Northern Mariana Islands (CNMI), and Guam.

Estimated Hours Per Month: 5-15 hours

Compensation: This is an unpaid, volunteer position. However, some perks with the position include:

- (1) One free registration to the National Guild's Bi-Annual Conference
- Up to \$300 Travel and Housing Reimbursement for the Conference
- (1) One free Individual Membership at the Guild for 2 years