

GAP Consultation Topics

Organizational Development

- Community Input and Involvement Techniques
- Organizational Values, Vision and Mission - Translating Values into Action
- Starting a Community Arts Education Organization
- Board Development
- Strategic Planning

Financial Management

- Budgeting, Understanding Financial Statements, Cash Management
- Bookkeeping Basics, Reporting Requirements, Internal Controls

Personnel Management

- Board/Staff Responsibilities and Job Descriptions
- Faculty Recruitment
- Compensation
- Employee Performance Evaluation
- Conflict Resolution
- Volunteer Management

Fund Raising and Resource Development

- Proposal Development and Grant Writing
- Developing a Case Statement
- Developing Earned Income Beyond Tuition/Registration
- Capital Campaigns
- Major Donor Campaigns
- Annual Fund Campaigns
- Planned Giving

Programs

- Program Planning
- Assessment
- Evaluation

Partnerships

Marketing

- Developing a Marketing Plan
- Community Outreach
- Student Recruitment
- Branding

Other

- Scholarship/Financial Aid Programs
- Facilities Planning/ Management
- Accreditation
- Computer Systems/ The Uses of Technology in Education and Management